RECOGNISING
EXCELLENCE IN
e-GOVERNANCE

Kerala State e-Governance Awards 2018

Managed by
Institute of Management in Government
Thiruvananthapuram
Kerala State e-Governance Awards 2018

Enhancing quality of services to citizens is one of the key motives of Government of Kerala. The Government has taken several initiatives to make this possible and e-delivery of services is one such major initiative. This aims to transform India's most literate state into India's most e-literate and e-governed state. In 2008, the Kerala Government instituted a programme to encourage undertakings, departments, co operative societies, academic institutions and statutory bodies based in Kerala to create and deploy the tools that would make their operations more meaningful and user-friendly. This took the form of Kerala State e-Governance awards that recognize and honour the best e-governance projects and solutions in the State.

Entries are now invited from eligible agencies for the e-Governance Awards, recognizing work done during the year 2018 (01.01.2018 to 31.12.2018)

AWARDS

I. 3 awards each [1st, 2nd and 3rd] in 9 categories as listed overleaf

AWARD JURY

I. Smt. Aruna Sundararajan IAS, (Rtd.) Former Secretary to Government of India-Jury Chairperson
ii. Shri. M. Sivasankar IAS, Secretary, Electronics & Information Technology Department
iii. Dr. Chithra. S, Director, Kerala State IT Mission
iv. Shri. Saji Gopinath, Director, Indian Institute of Information Technology & Management-Kerala (III TM - K)
v. Representative of NASSCOM
vi. Shri. Anand Parthasarathy, Editor, India Tech Online and former Sr. Journalist, The Hindu
vii. Dr. S. Sajeev, Professor, Institute of Management in Government (IMG) -Member & Convener

Contact Person

Dr.S.Sajeev, Professor, IMG, Vikas Bhavas (P.O) Thiruvananthapuram – 695033
Phone : 0471-2304229
Please submit the entries in electronic form to the following id only: eawards2018@gmail.com
KERALA STATE e-GOVERNANCE AWARDS 2018

CRITERIA AND GUIDELINES

Organizations [Public Sector Undertakings, Societies, Co-operative Societies, Statutory Bodies, Universities etc.]

I. The project should have been completed in all respects as per original implementation plan.
ii. The project should have been implemented based on the guidelines issued by Government from time to time.
iii. The project should have imparted a tangible benefit for the citizens or for the employees in terms of better efficiency, transparency and effectiveness.
iv. Level of internal working efficiency of the project.
v. Cost-benefit /working efficiency of the project.
vi. Outstanding results with respect to innovation [process technology], best practices deployed to deliver the strategy.
vii. Projects that are implemented by developing a focused strategy to implement a specific target covered in the IT policy. Policies, plans & objectives should be developed and deployed to deliver the strategy.
viii. Projects built on technology architecture that address the comprehensiveness, stability & security aspects by adhering to the standards and take care of the present and future growth needs of the project.
ix. Projects which manage, develop and realize the full potential of their existing employees at an individual level, team-based level and at organizational level.
x. e-Governance projects which address the existing process to bring the desired transformation. Process shall be re-engineered in order to fully satisfy and generate increasing value for all its stakeholders.
xi. Projects once selected for this award before will not be considered again.

LAST DATE FOR SUBMISSION OF ENTRIES: 10th October 2019

Entries shortlisted by the Jury will be invited for a discussion where they may be asked to make a brief presentation to the Jury. Where deemed necessary, the Jury may depute some of its members for site visits to further assess the submitted projects. Based on the Jury's recommendations, the Government of Kerala will announce the winners of the 2018 awards.
Entries must be submitted electronically [via email with attachments], along with the duly filled entry form and enclosures to cover the areas listed below:

I. Short description of the project on which you are nominating the Department. [maximum 500 words].

ii. Brief description of the key persons who are involved in this [maximum 500 words]

iii. Achievement/outcome of the project [about 700 words].

iv. Details of the challenges that you faced while implementing the project & how did you overcome them [about 500 words].

v. Please furnish any other project related/useful information that you have not been able to provide in the other answers [about 500 words].

vi. Supporting documents, software statistics reports and experience of users.

Application forms are available at www.keralaitmission.org & www.img.kerala.gov.in

**Public Sector Undertakings, Societies, Co-operative societies, Statutory bodies, Universities etc.

*For the category "Best Akshaya Centre", please furnish the responses to the questionnaire on utilization criteria that can be found with the entry form or at www.img.kerala.gov.in
KERALA STATE e-GOVERNANCE AWARDS 2018

Entry Form

To
The Nodal Officer, e-Governance Award,
Institute of Management in Government
Vikas Bhavan P.O, Thiruvananthapuram-695033
email: eawards2018@gmail.com

Name of the Government Department/Organization :

Category applied for (Refer last page of the brochure) :

Name of the Contact Person :

Designation :

Address :

Phone (Office) :

Mobile :

Fax :

E-mail :

Website :

P.T.O
List of Enclosures :

 i.
 ii.
 iii.
 iv.
 v.
 vi.
 vii.

CERTIFICATION

Certified that the information given in the application/enclosures are correct and ...............

....................................................................................................................... (Name of Department / Organization)
has no objection in sharing it with the Government.

Name: Date:
Place: Signature:

Entries can also be emailed to eawards2018@gmail.com
Criteria for selecting Akshaya Centre for e-Governance Award
(Applicants may please furnish the following information)

1. Basic Information about Akshaya Centre  
   a. Name of the Centre  
   b. Location Code  
   c. Name of Local Body and wards covered  
   d. Name of the Entrepreneur(s)  
   e. Date of commencement of the Centre  
   f. Contact Address [postal, e-mail, phone, mobile]

2. Services offered [01.01.2018 to 31.12.2018]

<table>
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<tr>
<th>#</th>
<th>Name of Akshaya Centre</th>
<th>No of Transactions/learners</th>
<th>Average Time Taken for Delivery of Service (s)</th>
<th>Amount Collected (Rs)</th>
<th>Remarks (if any)</th>
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Use Extra Sheets, in case of more services
b. Any other service(s) provided by the centre

3. Innovations introduced by the centre to improve the quality of services

4. Infrastructure facility of the centre
   a. Area (Square Feet) [Owned/Rented]
   b. Bandwidth of Internet Connectivity
   c. No of Computers/Laptops
   d. No of Printers
   e. No of Scanners
   f. No of Counters
   g. Web Camera Yes / No
   h. Drinking Water Facility Yes / No
   i. Toilet Facility Yes / No
   j. Any other Facility

5. Employment Generation
   a. Number of employees currently working
   b. Number of people indirectly benefited
      [01.01.2018 to 31.12.2018]
6. Risks and difficulties faced and strategies implemented for overcoming such situations

7. Mechanism for Grievance Redressal of customers

8. Steps taken to promote Akshaya activities in your area

9. Declaration:

I hereby declare that information given above is true to the best of my knowledge and belief.

Name: 

Date: 

Designation: 

Signature: